

**Contact:** Brent Cross  
**Direct Dial:** 01275 888 078  
**E-mail:** brent.cross@n-somerset.gov.uk  
**Date:** 28 February 2023

Dear Sir or Madam

**The Place Policy and Scrutiny Panel – Wednesday, 8 March 2023, 2.00 pm – New Council Chamber - Town Hall**

A meeting of the Place Policy and Scrutiny Panel will take place as indicated above.

The agenda is set out overleaf.

Yours faithfully

Assistant Director Legal & Governance and Monitoring Officer

To: Members of the Place Policy and Scrutiny Panel

Councillors:

John Crockford-Hawley (Chairman), Peter Crew (Vice-Chairman), Mike Bird, Gill Bute, John Cato, James Clayton, Sarah Codling, Mark Crosby, Patrick Keating, Phil Neve, James Tonkin and Richard Westwood.

**This document and associated papers can be made available in a different format on request.**

## Agenda

### 1. **Public Discussion (Standing Order SSO9)**

To receive and hear any person who wishes to address the Panel on matters which affect the District and fall within the remit of the Panel. The Chairman will select the order of the matters to be heard. Members of the Panel may ask questions of the member of the public and a dialogue between the parties can be undertaken. Requests to speak must be submitted in writing to the Head of Legal and Democratic Services, or the officer mentioned at the top of this agenda letter, by noon on the day before.

### 2. **Apologies for absence and notification of substitutes**

### 3. **Declaration of Disclosable Pecuniary Interest (Standing Order 37)**

A Member must declare any disclosable pecuniary interest where it relates to any matter being considered at the meeting. A declaration of a disclosable pecuniary interest should indicate the interest and the agenda item to which it relates. A Member is not permitted to participate in this agenda item by law and should immediately leave the meeting before the start of any debate. If the Member leaves the Chamber in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves to enable their exit from the meeting to be recorded in the minutes in accordance with Standing Order 37.

### 4. **Minutes** (Pages 5 - 10)

Minutes of the Panel meeting held on 23 November 2022 – to approve as a correct record.

### 5. **Matters referred by Council, the Executive, other Committees and Panels (if any)**

### 6. **Levelling Up Fund update** (Pages 11 - 16)

The report of the Head of Placemaking and Development.

### 7. **Proposal to implement a pilot scheme for delivering Biodiversity Net Gain, required from development, on North Somerset Council's open space** (Pages 17 - 28)

Report of the Head of Open Space, Natural Environment and Leisure.

### 8. **Ash Dieback Update** (Pages 29 - 38)

Report of the Natural Environment Manager.

### 9. **Recycling and Waste Strategy Annual Update** (Pages 39 - 44)

Report of the Head of Environmental Services and Safer Communities.

- 10. WESTlink Demand Responsive Transport (DRT) (Pages 45 - 54)**  
Report of the Head of Transport Planning.
- 11. Q3 performance and risk update for 2022 to 2023 (Pages 55 - 72)**  
Report of the Head of Business Insight, Policy and Partnerships.
- 12. Place Finance Update (Pages 73 - 82)**  
Report of the Finance Business Partner (Place).
- 13. Place Panel Work Plan - March 2023 (Pages 83 - 88)**  
Report of the Policy and Scrutiny Senior Officer.

### **Exempt Items**

Should the Place Policy and Scrutiny Panel wish to consider a matter as an Exempt Item, the following resolution should be passed -

“(1) That the press, public, and officers not required by the Members, the Chief Executive or the Director, to remain during the exempt session, be excluded from the meeting during consideration of the following item of business on the ground that its consideration will involve the disclosure of exempt information as defined in Section 100I of the Local Government Act 1972.”

Also, if appropriate, the following resolution should be passed –

“(2) That members of the Council who are not members of the Place Policy and Scrutiny Panel be invited to remain.”

### **Mobile phones and other mobile devices**

All persons attending the meeting are requested to ensure that these devices are switched to silent mode. The chairman may approve an exception to this request in special circumstances.

### **Filming and recording of meetings**

The proceedings of this meeting may be recorded for broadcasting purposes.

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting, focusing only on those actively participating in the meeting and having regard to the wishes of any members of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Assistant Director Legal & Governance and Monitoring Officer's

representative before the start of the meeting so that all those present may be made aware that it is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting.

### **Emergency Evacuation Procedure**

#### **On hearing the alarm – (a continuous two tone siren)**

Leave the room by the nearest exit door. Ensure that windows are closed.

Last person out to close the door.

**Do not** stop to collect personal belongings.

**Do not** use the lifts.

**Follow** the green and white exit signs and make your way to the assembly point.

**Do not** re-enter the building until authorised to do so by the Fire Authority.

**Go to Assembly Point C – Outside the offices formerly occupied by Stephen & Co**